Michigan CRDC Reporting Guide

PowerSchool
Student Information System

Contents

Introduction

The purpose of the U.S. Department of Education's Civil Rights Data Collection (CRDC) is to obtain data related to the nation's public school districts' and elementary and secondary schools' obligation to provide equal educational opportunity. To fulfill this goal, the CRDC collects a variety of information, including student enrollment and educational programs and services data, that are disaggregated by race/ethnicity, sex, limited English proficiency, and disability. The CRDC is a longstanding and important aspect of the Department's Office for Civil Rights overall strategy for administering and enforcing the civil rights statutes for which it is responsible. This information is also used for policymaking by other ED offices, other federal agencies, and researchers outside of ED.

This guide provides the required setup elements and report details for accurate CRDC reporting for Michigan state reporting. The information in this guide is grouped first by the District, School, Staff, and Student setup items and second by the reports.

Additional Resources

See the following resources for more information on PowerSchool and Michigan state reporting.

PowerSchool Online Help

For more information on using PowerSchool and working with PowerSchool screens and fields, see the PowerSchool online help.

Tip: Open the online help by clicking the Help link in the upper-right corner of any PowerSchool page.

PowerSource

Visit PowerSource, the PowerSchool customer portal, at ***https://support.powerschool.com*** to view or download:

- PowerSchool user guides and Knowledgebase articles
- Michigan state reporting guides and Knowledgebase articles
- PowerSchool training videos
- PowerSchool and state reporting forums
- PowerSchool training calendar and class locations
- Online technical support

Note: A user name and password are required to access PowerSource.

PowerSchool Data Dictionary

For more information on PowerSchool tables and fields, see the PowerSchool *Data Dictionary Tables* guide, which identifies all tables in the database, and provides table column definitions, field data types, and field descriptions.

Visit ***PowerSource*** to obtain a copy of this document.

Michigan Resources

Macomb PowerSchool: http://powerschool.misd.net > STATE > Civil Rights Data Collection (CRDC)

Michigan Pupil Accounting and Attendance Association (MPAAA): http://mpaaa.org

Office for Civil Rights (OCR) Website: https://www2.ed.gov/about/offices/list/ocr/data.html?src=rt/

Civil Rights Data Collection (CRDC) Resource Center: https://crdc.grads360.org/#program

Setup Elements

The following data elements must be set up prior to running Michigan state reports.

For more information regarding data elements, see the ***PowerSchool online help***.

Understanding the Setup Table

Each setup table may include some or all of the following elements. Reports will not display elements that are not pertinent to that report.

- **Breadcrumbs** – Navigation aid used to show the path to the data entry page as listed on the page in PowerSchool.

  Example: Courses > Edit Course District Information.

  Each ">" indicates a new page or link.

- **Navigation** – Navigation to the data entry page based on the path to the page.

  Example: **Select Courses > Select [Course]**.

  Each ">" indicates the link to select.

  Note: The first page in the navigation is Start Page. This page name is removed for brevity.

- **Data Element** – The name of the field as it appears on the page.

- **Additional Information** – Guidance for correct data entry.

- **[Table]** – The name of the table where the data is stored.

- **Field Name** – The name of the field where the data is stored.

  Note: The Table name appears in brackets with the Field Name directly following. Example: [Table]FieldName.

- **Length** – The length (in characters) of the data to be entered, as defined by the state.

- **Used in these Reports** – The name of each report that uses the data element. This field may be populated with "Required Setup" or "Not Required" to indicate whether the data element should be configured for Michigan state reporting not specific to a report.

District Setup

The following data elements are required for district setup. The first two pages of navigation are removed for brevity:

Start Page > District Setup.

1. On the Start Page, click the **School** link. The school list appears.

2. Choose **District Office** from the pop-up menu. The district start page appears.

3. Click **District**. The District Setup page appears.

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Courses > Edit Course District Information > Civil Rights Data Collection (CRDC) **Courses > View Master Course List > New > Civil Rights Data Collection (CRDC)**				
SCH 13-28. Classes in Mathematics and Science Courses	Choose either (Y) Yes or (N) No for the following questions: Does this qualify as an Algebra I course? Does this qualify as a Geometry course? Does this qualify as an Algebra II course? Does this qualify as an Advanced Math course (trigonometry, elementary analysis, analytic geometry, statistics, precalculus, etc.)?	[S_CRS_CRDC_X]CourseTypeAlgebraI_YN [S_CRS_CRDC_X]CourseTypeGeometry_YN [S_CRS_CRDC_X]CourseTypeAlgebraII_YN [S_CRS_CRDC_X]CourseTypeAdvMath_YN [S_CRS_CRDC_X]CourseTypeCalculus_YN [S_CRS_CRDC_X]CourseTypeBiology_YN	1	CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
	Does this qualify as a Calculus course? Does this qualify as a Biology course? Does this qualify as a Chemistry course? Does this qualify as a Physics course?	[S_CRS_CRDC_X]CourseTypeChemistry_YN [S_CRS_CRDC_X]CourseTypePhysics_YN		
SCH 32-41. Does this fall under a specific Advanced Placement (AP) subject area?	Choose the applicable subject area if this is an Advanced Placement (AP) course. • (MT) AP Math • (SC) AP Science • (OT) AP Other	[S_CRS_CRDC_X]APSubjectArea	2	CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 44-45. Single-sex Classes Which subject category does this fall under?	Choose the applicable subject category if this is a single-sex class. • (AG) Algebra or Geometry • (MT) Other Math • (SC) Science • (EN) English/Reading/ Language Arts • (OT) Other Academic Subjects	[S_CRS_CRDC_X]SubjectCat	2	CRDC – Part 1
SCH 42-43. Is this a dual enrollment or dual credit course?	Choose (Y) Yes or (N) No if this is a dual enrollment or dual credit course.	[S_CRS_CRDC_X]DualEnrollment_YN	1	CRDC – Part 1
Courses - Part 2 Questions				
LEA 19-20. Is this a distance education course?	Choose (Y) Yes or (N) No if this is a distance education course.	[S_CRS_CRDC_X]DistanceLearning_YN	1	CRDC – Part 2
SCH 5. Is this a credit recovery course?	Choose (Y) Yes or (N) No if this is a credit recovery course.	[S_CRS_CRDC_X]CreditRecovery_YN	1	CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
District Setup > District Info > Civil Rights Data Collection (CRDC)				
LEA ID	Enter the LEA ID provided to your district's CRDC Principal Contact Person (PCP). In most cases, it is the 7-digit unique identification number assigned to each LEA by ED's National Center for Education Statistics (NCES).	[Prefs]CRDC_LEA_ID	7	CRDC - Part 1 CRDC - Part 2
LEA Part 1 Questions				
LEA 3-4. Civil Rights Coordinator Does the LEA have a Civil Rights Coordinator to coordinate efforts to comply with and carry out the responsibilities under federal law prohibiting discrimination against students and others on the basis of sex/gender (Title IX)?	Choose (Y) Yes or (N) No if the LEA has a Civil Rights Coordinator for Title IX. If yes, complete the coordinator information below. • Last Name • First Name • Phone Number • Email	[Prefs]CRDC_Coordinator _Gender_YN [Prefs]CRDC_Coordinator _Gender_LastName [Prefs]CRDC_Coordinator _Gender_FirstName [Prefs]CRDC_Coordinator _Gender_Phone [Prefs]CRDC_Coordinator _Gender_Email	1	CRDC - Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
LEA 3-4. Civil Rights Coordinator Does the LEA have a Civil Rights Coordinator to coordinate efforts to comply with and carry out the responsibilities under federal law prohibiting discrimination against students and others on the basis of race/color/national origin (Title VI)?	Choose (Y) Yes or (N) No if the LEA has a Civil Rights Coordinator for Title IV. If yes, complete the coordinator information below. • Last Name • First Name • Phone Number • Email	[Prefs]CRDC_Coordinator_Race_YN [Prefs]CRDC_Coordinator_Race_LastName [Prefs]CRDC_Coordinator_Race_FirstName [Prefs]CRDC_Coordinator_Race_Phone [Prefs]CRDC_Coordinator_Race_Email		CRDC - Part 1
LEA 3-4. Civil Rights Coordinator Does the LEA have a Civil Rights Coordinator to coordinate efforts to comply with and carry out the responsibilities under federal law prohibiting discrimination against students and others on the basis of disability (Section 504 and/or Title II)?	Choose (Y) Yes or (N) No if the LEA has a Civil Rights Coordinator for Section 504 and/or Title II. If yes, complete the coordinator information below. • Last Name • First Name • Phone Number • Email	[Prefs]CRDC_Coordinator_Disability_YN [Prefs]CRDC_Coordinator_Disability_LastName [Prefs]CRDC_Coordinator_Disability_FirstName [Prefs]CRDC_Coordinator_Disability_Phone [Prefs]CRDC_Coordinator_Disability_Email		CRDC - Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
LEA 5. Is this LEA covered by a desegregation order or plan?	Choose either (Y) Yes or (N) No if the LEA is covered by a desegregation order or plan.	[Prefs]CRDC_DesegOrder OrPlan_YN		CRDC – Part 1
LEA 6-8. Harassment and Bullying Policy Does the LEA have a written policy or policies prohibiting discriminatory harassment or bullying of students on the basis of sex, race/color/national origin, and disability?	Choose (Y) Yes or (N) No if the LEA has written harassment and bullying policies.	[Prefs]CRDC_Harassment BullyingPolicy_YN	1	CRDC – Part 1
LEA 6-8. Harassment and Bullying Policy Does the LEA have a web link to its written policy or policies prohibiting discriminatory harassment or bullying of students?	If the answer to the previous question is yes, then choose (Y) Yes or (N) No if the LEA has a web link to its written harassment and bullying policies.	[Prefs]CRDC_Harrassmen tBullyingPolicyURL_YN	1	CRDC – Part 1
LEA 6-8. Harassment and Bullying Policy Enter the web link to the LEA's written policy:	If the answer to the previous question is yes, then enter the web link URL to the policy.	[Prefs]CRDC_Harrassmen tBullyingPolicyURL		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
LEA 9-10. Early Childhood Does the LEA provide early childhood services to children birth through age 2?	Choose (Y) Yes or (N) No if the LEA provides childhood services to children birth through age two.	[Prefs]CRDC_PreKGAge0to2_YN	1	CRDC – Part 1
LEA 9-10. Early Childhood Does the LEA provide early childhood services to non-IDEA children birth through age 2?	Choose (Y) Yes or (N) No if the LEA provides early childhood services to non-IDEA children birth through age two.	[Prefs]CRDC_PreKGAgeNonIDEA0to2_YN	1	CRDC – Part 1
LEA 11-15. Preschool Does the LEA provide preschool services or programs that serve children ages 3 through 5?	Choose (Y) Yes or (N) No if the LEA provides preschool services or programs for children age's three to five.	[Prefs]CRDC_PreKGAge3to5_YN	1	CRDC – Part 1
LEA 11-15. Preschool Does this LEA provide full-day preschool?	Choose (Y) Yes or (N) No if the LEA provides full-day preschool.	[Prefs]CRDC_ProvidesPreKGFullDay_YN	1	CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
LEA 11-15. Preschool Is there a cost associated with full-day preschool?	If the previous answer is yes, then choose the fee type for the full-day preschool. • (FREE) Free/No Charge • (COST) Full or Partial Charge • (BOTH) Both Free and Full/Partial charge	[Prefs]CRDC_PreKGFullDayCost		CRDC – Part 1
LEA 11-15. Preschool Does this LEA provide part-day preschool?	Choose (Y) Yes or (N) No if the LEA provides part-day preschool.	[Prefs]CRDC_ProvidesPreKGPartDay_YN	1	CRDC – Part 1
LEA 11-15. Preschool Is there a cost associated with part-day preschool?	If the previous answer is yes, then choose the fee type for the part-day preschool. • (FREE) Free/No Charge • (COST) Full or Partial Charge • (BOTH) Both Free and Full/Partial charge	[Prefs]CRDC_PreKGPartDayCost		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
LEA 11-15. Preschool Does the LEA provide preschool to non-IDEA students age 3?	Choose (Y) Yes or (N) No if the LEA provides preschool to non-IDEA students age three.	[Prefs]CRDC_PreKGAgeNonIDEA3_YN	1	CRDC – Part 1
LEA 11-15. Preschool Does this LEA provide preschool to non-IDEA students age 4?	Choose (Y) Yes or (N) No if the LEA provides preschool to non-IDEA students age four.	[Prefs]CRDC_PreKGAgeNonIDEA4_YN	1	CRDC – Part 1
LEA 11-15. Preschool Does this LEA provide preschool to non-IDEA students age 5?	Choose (Y) Yes or (N) No if the LEA provides preschool to non-IDEA students age five.	[Prefs]CRDC_PreKGAgeNonIDEA5_YN	1	CRDC – Part 1
LEA 11-15. Preschool Does the LEA offer its preschool service(s) or program(s) to all children?	Choose (Y) Yes or (N) No if the LEA provides preschool services or programs to all children.	[Prefs]CRDC_PreKGEligAll_YN	1	CRDC – Part 1
LEA 11-15. Preschool Does the LEA provide preschool to students with disabilities (IDEA)?	Choose (Y) Yes or (N) No if the LEA provides preschool services or programs to students with disabilities (IDEA).	[Prefs]CRDC_PreKGEligIDEA_YN	1	CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
LEA 11-15. Preschool Does the LEA provide preschool to students in Title I schools?	Choose (Y) Yes or (N) No if the LEA provides preschool to students in Title I schools.	[Prefs]CRDC_PreKGEligTitle1_YN	1	CRDC – Part 1
LEA 11-15. Preschool Does the LEA provide preschool to students from low income families?	Choose (Y) Yes or (N) No if the LEA provides preschool to students from low income families.	[Prefs]CRDC_PreKGEligLowIncome_YN	1	CRDC – Part 1
LEA 17-18. Kindergarten Does the LEA provide one or more kindergarten programs that serve any students?	Choose (Y) Yes or (N) No if the LEA provides kindergarten programs that serve any students.	[Prefs]CRDC_ProvidesKGAny_YN	1	CRDC – Part 1
LEA 17-18. Kindergarten Does this LEA provide full-day kindergarten?	Choose (Y) Yes or (N) No if the LEA provides full-day kindergarten.	[Prefs]CRDC_ProvidesKGFullDay_YN	1	CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
LEA 17-18. Kindergarten Is there a cost associated with full-day kindergarten?	If the previous answer is yes, choose the fee type for the full-day kindergarten. • (FREE) Free/No Charge • (COST) Full or Partial Charge • (BOTH) Both Free and Full/Partial charge	[Prefs]CRDC_KGFullDayCost		CRDC – Part 1
LEA 17-18. Kindergarten Does this LEA provide part-day kindergarten?	Choose (Y) Yes or (N) No if the LEA provides part-day kindergarten.	[Prefs]CRDC_ProvidesKGPartDay_YN	1	CRDC – Part 1
LEA 17-18. Kindergarten Is there a cost associated with part-day kindergarten?	If the previous answer is yes, choose the fee type for the part-day kindergarten. • (FREE) Free/No Charge • (COST) Full or Partial Charge • (BOTH) Both Free and Full/Partial charge	[Prefs]CRDC_KGPartDayCost		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
LEA Part 2 Questions				
LEA 19. Does this LEA have any students enrolled in any distance educational courses?	Choose (Y) Yes or (N) No if this LEA has students enrolled in distance learning educational courses.	[Prefs]CRDC_DistanceEdEnrolled_YN	1	CRDC – Part 2
LEA 21. Did this LEA operate a High School Equivalency Exam preparation program for students aged 16-19?	Choose (Y) Yes or (N) No if this LEA operates a High School Equivalency Exam preparation program for students ages 16-19.	[Prefs]CRDC_GEDPrepProgram_YN	1	CRDC – Part 2
District Setup > School/School Info > Edit School > Civil Rights Data Collection (CRDC)				
CRDC School ID	Enter the SCH ID **Note:** Required for all schools submitting CRDC data. Enter the last 5 digits of the 12-digit CRDC School ID provided in your CRDC school list, which can be accessed from the CRDC web site. If multiple schools in PowerSchool are reported under the same CRDC SCH ID, enter the same ID for each school that is reported together.	[S_SCH_CRDC_X]SCH_ID		CRDC – Part 1 CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
If multiple schools have the same CRDC SCH ID, is this the primary?	Select the checkbox to indicate this school is the primary of multiple schools. **Note:** If multiple schools in PowerSchool are reported under the same CRDC SCH ID, indicate one school as the primary. Results from all the schools with the same SCH ID will be aggregated under the primary school.	[S_SCH_CRDC_X]PrimarySchoolRecord_TF		CRDC – Part 1 CRDC – Part 2
LEA Part 1 Questions				
LEA 1. Is this school a Non-LEA facility?	Choose (Y) Yes or (N) No if this school is a non-LEA facility.	[S_SCH_CRDC_X]NonLEAFacility_YN		CRDC – Part 1
School Part 1 Questions				
SCH 1,3. Grade Levels Grades Offered (Lowest to Highest)	Enter the school grades offered (Lowest - Highest). **Note:** Grade levels must be in the range -10 to 20.	[Schools]Low_Grade [Schools]High_Grade		CRDC – Part 1
SCH 1,3. Grade Levels Does this school have ungraded students?	Choose (Y) Yes or (N) No if this school has ungraded students.	[S_SCH_CRDC_X]ProvidesUngraded_YN		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 1,3. Grade Levels Indicate whether the ungraded school has mainly elementary, middle and/or high school students from the dropdown.	Choose one of the following options from the dropdown. • (A) Mainly elementary school • (B) Mainly middle school • (C) Mainly high school • (D) Mainly elementary and middle school • (E) Mainly middle and high school • (F) Mainly elementary, middle, and high school	[S_SCH_CRDC_X]UngradedDetail		CRDC – Part 1
SCH 2. Preschool Does the school provide preschool to non-IDEA students age 3?	Choose (Y) Yes or (N) No if the school provides preschool to non-IDEA students age three.	[S_SCH_CRDC_X]PreKGAgeNonIDEA3_YN		CRDC – Part 1
SCH 2. Preschool Does the school provide preschool to non-IDEA students age 4?	Choose (Y) Yes or (N) No if the school provides preschool to non-IDEA students age four.	[S_SCH_CRDC_X]PreKGAgeNonIDEA4_YN		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 2. Preschool Does the school provide preschool to non-IDEA students age 5?	Choose (Y) Yes or (N) No if the school provides preschool to non-IDEA students age five.	[S_SCH_CRDC_X]PreKGAgeNonIDEA5_YN		CRDC – Part 1
SCH 4-6. School Characteristics Is this a special education school?	Choose (Y) Yes or (N) No if this is a special education school.	[S_SCH_CRDC_X]ForDisabilities_YN		CRDC – Part 1
SCH 4-6. School Characteristics Is this school either a magnet school or a school operating a magnet program within the school?	Choose (Y) Yes or (N) No if this is a magnet school or a school operating a magnet program within the school.	[S_SCH_CRDC_X]MagnetSchoolOrProgram_YN		CRDC – Part 1
SCH 4-6. School Characteristics Does the entire school population participate in the magnet school program?	If the previous answer is yes, choose (Y) Yes or (N) No if the entire school population participates in the magnet school program.	[S_SCH_CRDC_X]AllMagnetOnly_YN		CRDC – Part 1
SCH 4-6. School Characteristics Is this school a charter school?	Choose (Y) Yes or (N) No if this is a charter school.	[S_SCH_CRDC_X]CharterSchool_YN		CRDC – Part 1
SCH 4-6. School Characteristics Is this school an alternative school?	Choose (Y) Yes or (N) No if this is an alternative school.	[S_SCH_CRDC_X]AlternativeSchool_YN		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 4-6. School Characteristics This alternative school is designed to meet the needs of the following (check all that apply):	If the previous answer is yes, then select the applicable options. • Students with Academic Difficulties • Students with Discipline Problems	[S_SCH_CRDC_X]AlternativeSchoolAcademic_TF [S_SCH_CRDC_X]AlternativeSchoolDiscipline_TF		CRDC – Part 1
SCH 34. Is enrollment via self-selection by students permitted for all AP courses offered by the school?	Choose (Y) Yes or (N) No if the school permits students to enroll through self-selection for all AP courses offered by the school.	[S_SCH_CRDC_X]APSelfParticipate_YN	1	CRDC – Part 1
SCH 42. Does this school have any students enrolled in a dual enrollment/dual credit program?	Choose (Y) Yes or (N) No if the school has students enrolled in a dual enrollment/dual credit program.	[S_SCH_CRDC_X]DualEnrollment_YN	1	CRDC – Part 1
School Part 2 Questions				
SCH 1-2. Students Who Passed Algebra 1	Specify which store codes for the school term should be considered as the final grade for a class.	Final Grade Store Codes		CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 4. Does this school have any students who participate in at least one credit recovery program that allows them to earn missed credit in order to graduate from high school?	Choose (Y) Yes or (N) No if the school has any students who participate in at least one credit recovery program that allows them to earn missed credit in order to graduate from high school.	[S_SCH_CRDC_X]CreditRecovery_YN	1	
SCH 12-13. Interscholastic Athletics - Sports, Teams, and Participants Does this school have any students who participate in single-sex interscholastic athletics?	Choose (Y) Yes or (N) No if the school has students who participate in single-sex interscholastic athletics. If yes, enter the counts for the questions below. **Note:** • Count only sports, teams, and participants on teams in which only male or only female students participate. • The count of sports includes only distinct sports such as football, basketball, and soccer. • The count of teams includes each competitive-	[S_SCH_CRDC_X]InterschAthletics_YN		CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
	level team in each sport, such as freshman team, junior varsity team, and varsity team in each sport.			
SCH 12-13. Interscholastic Athletics - Sports, Teams, and Participants What is the count of male only sports?	Enter the count of male only sports.	[S_SCH_CRDC_X]InterschSportsM		CRDC – Part 2
SCH 12-13. Interscholastic Athletics - Sports, Teams, and Participants What is the count of female only sports?	Enter the count of female only sports.	[S_SCH_CRDC_X]InterschSportsF		CRDC – Part 2
SCH 12-13. Interscholastic Athletics - Sports, Teams, and Participants What is the count of male only teams?	Enter the count of male only teams.	[S_SCH_CRDC_X]InterschTeamsM		CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 12-13. Interscholastic Athletics - Sports, Teams, and Participants What is the count of female only teams?	Enter the count of female only teams.	[S_SCH_CRDC_X]InterschTeamsF		CRDC – Part 2
SCH 12-13. Interscholastic Athletics - Sports, Teams, and Participants What is the count of male only participants on teams?	Enter the count of male only participants on teams.	[S_SCH_CRDC_X]InterschParticipantsM		CRDC – Part 2
SCH 12-13. Interscholastic Athletics - Sports, Teams, and Participants What is the count of female only participants on teams?	Enter the count of female only participants on teams.	[S_SCH_CRDC_X]InterschParticipantsF		CRDC – Part 2
SCH 14. Does this school use corporal punishment to discipline students?	Choose (Y) Yes or (N) No if this school uses corporal punishment to discipline students.	[S_SCH_CRDC_X]CorpPunishment_YN		CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 27. Has there been at least one incident at your school that involved a shooting (regardless of whether anyone was hurt)?	Choose (Y) Yes or (N) No if there has been at least one shooting incident at the school (regardless of whether anyone was hurt).	[S_SCH_CRDC_X]FirearmUse_YN		CRDC – Part 2
SCH 28. Have any of your school's students, faculty, or staff died as a result of a homicide committed at your school?	Choose (Y) Yes or (N) No if any of the school's students, faculty, or staff have died as a result of a homicide committed at the school.	[S_SCH_CRDC_X]Homicide_YN		CRDC – Part 2
SCH 44-46. Justice Facility If this school is a justice facility, indicate the type that best describes the facility.	Choose the description that best describes the justice facility. Valid values: • Does Not Apply • (PRE) Pre-adjudication/Pre-conviction facility • (POST) Post-adjudication/Post-conviction facility • (BOTH) Pre- and post-adjudication/conviction facility	[S_SCH_CRDC_X]JusticeFacilityType		CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 44-46. Justice Facility Enter the number of days that make up the justice facility's regular school year.	When Does Not Apply is selected for Justice Facility type, enter the number of days that make up the justice facility's regular school year.	[S_SCH_CRDC_X]JusticeFacilityDays		CRDC – Part 2
SCH 44-46. Justice Facility Indicate the hours per week that the educational program is offered during the regular school year.	When Does Not Apply is selected for Justice Facility type, indicate the hours per week that the educational program is offered during the regular school year.	[S_SCH_CRDC_X]JusticeFacilityHours		CRDC – Part 2
District Setup > Scheduling/Reporting Ethnicity Codes > New/Edit Ethnicity Code				
Ethnicity	American Indian or Alaskan Native Asian Black Native Hawaiian or Pacific Islander White Hispanic or Latino	[S_STU_GC_X]ethinicIndian [S_STU_GC_X]ethinicAsian [S_STU_GC_X]ethinicBlack [S_STU_GC_X]ethinicPacific [S_STU_GC_X]ethinicWhite [S_STU_GC_X]ethinicHispanic		CRDC – Part 1 CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
District Setup > Exit Codes > New/Edit Exit Code				
Code	Enter the exit code.	[Gen]Name [Gen]Cat=exitcodes		CRDC – Part 1 CRDC – Part 2
Meaning	Enter the exit code meaning.	[Gen]ValueT [Gen]Cat=exitcode		CRDC – Part 1 CRDC – Part 2
District Setup > School/School Info > Edit School > Civil Rights Data Collection (CRDC)> Final Grade Store Codes				
Term	Choose term that represents the section length to which this mapping applies.	[Terms]Name		CRDC – Part 2
Store Code List (separated by a comma and without spaces	Specify which store codes for the school term should be considered as the final grade for a class for the defined term length.	[CRDCFinalGradeStoreCodes]user_defined_text		CRDC – Part 2
Grade Scales > Edit Scale > Select Grade				
Earns Graduation Credit	Select whether or not this grade earns graduation credit.	[GradeScaleItem]GraduationCredit		CRDC – Part 2

School Setup

The following data elements are required for school setup. The first two pages of navigation are removed for brevity:

Start Page > School Setup.

1. On the Start Page, click the **School** link. The school list appears.

2. Choose a school from the pop-up menu. The school start page appears.

3. Click **School**. The School Setup page appears.

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Sections > [select course] > [select section] > Edit Section > Civil Rights Data Collection				
Block Scheduled Class	Select checkbox if this is a block scheduled class. **Note:** Indicates a full-year course taken in one semester.	[S_SEC_CRDC_X]BlockScheduledClass_TF		CRDC – Part 1 CRDC – Part 2
Part 1 Questions				
SCH 13-28. Classes in Mathematics and Science Courses	Choose either (Y) Yes or (N) No for the following questions: Does this qualify as an Algebra I course? Does this qualify as a Geometry course? Does this qualify as an Algebra II course?	[S_SEC_CRDC_X]CourseTypeAlgebraI_YN [S_SEC_CRDC_X]CourseTypeGeometry_YN [S_SEC_CRDC_X]CourseTypeAlgebraII_YN [S_SEC_CRDC_X]CourseTypeAdvMath_YN	1	CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
	Does this qualify as an Advanced Math course (trigonometry, elementary analysis, analytic geometry, statistics, precalculus, etc.)? Does this qualify as a Calculus course? Does this qualify as a Biology course? Does this qualify as a Chemistry course? Does this qualify as a Physics course? **Note:** Mathematics and Science Courses can be set at the course-level or section-level. If all sections of a course are the same value complete the data entry at the course-level.	[S_SEC_CRDC_X]Course TypeCalculus_YN [S_SEC_CRDC_X]Course TypeBiology_YN [S_SEC_CRDC_X]Course TypeChemistry_YN [S_SEC_CRDC_X]Course TypePhysics_YN		

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 32-41. Does this fall under a specific Advanced Placement (AP) subject area?	Choose the applicable subject area if this is an Advanced Placement (AP) course. • (MT) AP Math • (SC) AP Science • (OT) AP Other	[S_SEC_CRDC_X]APSubjectArea		CRDC – Part 1
SCH 44-45. Single-sex Classes Which subject category does this fall under?	Choose the subject category that the class falls under. • (AG) Algebra or Geometry • (MT) Other Math • (SC) Science • (EN) English • (OT) Other Subject Area	[S_SEC_CRDC_X]SubjectCat		CRDC – Part 1
SCH 44-45. Single-sex Classes Is this restricted to a single gender?	Choose one of the following options from the dropdown list. • Not Restricted (Co-ed) • (M) Male Only • (F) Female Only	[S_SEC_CRDC_X]SingleSexCode		CRDC – Part 1
SCH 42-43. Is this a Dual Enrollment or Dual Credit section?	Choose (Y) Yes or (N) No if this is a dual enrollment or a dual credit section.	[S_SEC_CRDC_X]DualEnrollment_YN		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Part 2 Questions				
LEA 19-20. Is this a distance education section?	Choose (Y) Yes or (N) No if this is a distance education section.	[S_SEC_CRDC_X]DistanceLearning_YN		CRDC – Part 2
SCH 5. Is this a credit recovery section?	Choose (Y) Yes or (N) No if this is a credit recovery section.	[S_SEC_CRDC_X]CreditRecovery_YN		CRDC – Part 2

Staff Setup

The following data elements are required for staff setup. The first three pages of navigation are removed for brevity:

Start Page > Staff > [Select Staff Member].

1. On the Start Page, click **Staff**.

2. Select a staff member or **New Staff Entry**.

3. Select **Edit Information** for existing staff members.

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
New Staff Entry /Edit Information > MI State Report Information				
Personnel Identification Code (PIC)	Enter in the PIC number for the staff member.	[S_MI_SSF_TSDL_X]repPIC	12	CRDC – Part 1
Credential Information				
Credential License Number	Enter in the credential license number for the staff member.	[S_MI_SSF_TSDL_X]repLicense	24	CRDC – Part 1
New Staff Entry /Edit Information > Civil Rights Data Collection				
Part 1 Questions				
SCH 14,25. Teacher Certifications in Mathematics Is this teacher certified in General Mathematics?	Select the checkbox if this teacher is certified in General Mathematics.	[S_USR_CRDC_X]CertifiedGeneralMath_TF		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 14,25. Teacher Certifications in Mathematics Is this teacher certified in Algebra I?	Select the checkbox if this teacher is certified in Algebra I.	[S_USR_CRDC_X]CertifiedAlgebraI_TF		CRDC – Part 1
SCH 14,25. Teacher Certifications in Mathematics Is this teacher certified in Geometry?	Select the checkbox if this teacher is certified in Geometry.	[S_USR_CRDC_X]CertifiedGeometry_TF		CRDC – Part 1
SCH 14,25. Teacher Certifications in Mathematics Is this teacher certified in Algebra II?	Select the checkbox if this teacher is certified in Algebra II.	[S_USR_CRDC_X]CertifiedAlgebraII_TF		CRDC – Part 1
SCH 14,25. Teacher Certifications in Mathematics Is this teacher certified in Advanced Mathematics?	Select the checkbox if this teacher is certified in Advanced Mathematics.	[S_USR_CRDC_X]CertifiedAdvMath_TF		CRDC – Part 1
SCH 14,25. Teacher Certifications in Mathematics Is this teacher certified in Calculus?	Select the checkbox if this teacher is certified in Calculus.	[S_USR_CRDC_X]CertifiedCalculus_TF		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 28. Teacher Certifications in Science Is this teacher certified in General Science?	Select the checkbox if this teacher is certified in General Science.	[S_USR_CRDC_X]CertifiedGeneralScience_TF		CRDC – Part 1
SCH 28. Teacher Certifications in Science Is this teacher certified in Biology?	Select the checkbox if this teacher is certified in Biology.	[S_USR_CRDC_X]CertifiedBiology_TF		CRDC – Part 1
SCH 28. Teacher Certifications in Science Is this teacher certified in Chemistry?	Select the checkbox if this teacher is certified in Chemistry.	[S_USR_CRDC_X]CertifiedChemistry_TF		CRDC – Part 1
SCH 28. Teacher Certifications in Science Is this teacher certified in Physics?	Select the checkbox if this teacher is certified in Physics.	[S_USR_CRDC_X]CertifiedPhysics_TF		CRDC – Part 1
Michigan CRDC				
Teacher history effective as of October 1 Total teacher FTE:	Enter in the amount of the total teacher FTE.	[S_MI_SSF_TSDL_X] crdcFTE		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Teacher absenteeism in the entire regular school year Total days absent in the school year:	Enter in the total number of days the teacher was absent in the school year.	[S_MI_SSF_TSDL_X] crdcAbsentDays		CRDC – Part 1
Other CRDC Fields CRDC support staff category	Choose one of the following options from the dropdown list. • (COU) Counselor • (NUR) Nurse • (POL) Sworn law enforcement officer (police) • (PSY) Psychologist • (SEC) Security staff • (SRO) School resource officer • (SW) Social Worker	[S_MI_SSF_TSDL_X] crdcStaff		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Other CRDC Fields CRDC new teacher starting in year	Choose one of the following options from the dropdown list. • 2015 • 2016 • 2017 • 2018 • 2019 • 2020 • 2021 • 2022 • 2023 • 2024 • 2025	[S_MI_SSF_TSDL_X] crdcNewTeacher		CRDC – Part 1

Student Setup

The following data elements are required for student setup. The first two pages of navigation are removed for brevity:

Start Page > Student.

1. On the Start Page select the **School** link.

2. Choose the appropriate School from the pop-up menu.

3. Click **Submit**.

4. Select the first letter of the student's last name.

5. Select student from the List. The last accessed student information page opens for student selected.

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Start Page > Student Selection > State/Province-MI > Demographics Tab				
MSDS Ethnic Code	American Indian or Alaskan Native Asian Black Native Hawaiian or Pacific Islander White Hispanic or Latino	[S_STU_GC_X]ethnicIndian [S_STU_GC_X]ethnicAsian [S_STU_GC_X]ethnicBlack [S_STU_GC_X]ethnicPacific [S_STU_GC_X]ethnicWhite [S_STU_GC_X]ethnicHis	1	CRDC – Part 1 CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
		panic		
Gender	Choose either female or male from the pop-up menu. **Note:** Female is stored as F and Male is stored as M.	[Students]Gender	1	CRDC – Part 1 CRDC – Part 2
Start Page > Student Selection > State/Province-MI > CRDC Tab				
Exclude Student from CRDC	If the student should not be considered in CRDC reporting, select the checkbox.	[S_STU_CRDC_X]ExcludeFromCRDC_TF		CRDC – Part 1 CRDC – Part 2
Part 1 Questions				
SCH 10. Enrollment of Students with Disabilities Is this a student with one or more disabilities served under IDEA?	Choose (Y) Yes or (N) No if this is a student with one or more disabilities served under IDEA.	[S_STU_CRDC_X]IDEA_YN		CRDC – Part 1
SCH 10. Enrollment of Students with Disabilities Is this a student with disabilities served under Section 504, but not served under IDEA?	Choose (Y) Yes or (N) No if this is a student with disabilities who is serviced under Section 504, but is not served under IDEA.	[S_STU_CRDC_X]Section504_YN		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 31. Is this a student enrolled in the International Baccalaureate (IB) Program?	Choose (Y) Yes or (N) No if the student is enrolled in the International Baccalaureate (IB) Program.	[S_STU_CRDC_X]IBDiplomaProgram_YN		CRDC – Part 1
SCH 42-43. Is this a student enrolled in Dual Enrollment or Dual Credit Programs?	Choose (Y) Yes or (N) No if the student is enrolled in dual enrollment or dual credit programs.	[S_STU_CRDC_X]DualEnrollment_YN		CRDC – Part 1
Part 2 Questions				
LEA 20. Is this a student enrolled in any distance education courses?	Choose (Y) Yes or (N) No if the student is enrolled in any distance education courses.	[S_STU_CRDC_X]DistanceLearning_YN		CRDC – Part 2
LEA 22. Does this student participate in a High School Equivalency Exam preparation program (for ages 16-19) operated by this LEA?	Choose (Y) Yes or (N) No if the student participates in a High School Equivalency Exam preparation program (for ages 16-19) operated by this LEA.	[S_STU_CRDC_X]GEDPrepProgram_YN		CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
LEA 23. Did this student receive the High School Equivalency Exam preparation program credential?	Choose (Y) Yes or (N) No if the student received the High School Equivalency Exam preparation program credential.	[S_STU_CRDC_X]GEDPrepProgramCred_YN		CRDC – Part 2
SCH 5. Does this student participate in at least one credit recovery program?	Choose (Y) Yes or (N) No if the student participates in at least on credit recovery program.	[S_STU_CRDC_X]CreditRecovery_YN		CRDC – Part 2
SCH 6. SAT and ACT Participation Did this student take the SAT?	Select (Y) Yes or (N) No if the student took the SAT.	[S_STU_CRDC_X]SAT_YN		CRDC – Part 2
SCH 6. SAT and ACT Participation Did this student take the ACT?	Select (Y) Yes or (N) No if the student took the ACT.	[S_STU_CRDC_X]ACT_YN		CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
SCH 7. Advanced Placement (AP) Exams Taken	Choose the status of AP exams taken by the student: • (S) Took ALL or SOME AP exams for AP courses taken • (N) Took AP courses but NONE of the associated exams **Note:** Leave blank if student did not take AP classes.	[S_STU_CRDC_X]APExam		CRDC – Part 2
SCH 8. Advanced Placement (AP) Exams Passed	Choose the status of AP exams passed by the student: • (S) Passed ALL or SOME AP exams • (N) Passed NONE of the AP exams **Note:** Leave blank if student did not take AP classes.	[S_STU_CRDC_X]APExamPassed		CRDC – Part 2
Michigan CRDC+ > Student history effective as of October 1				
CRDC reporting date	Populated from the MI CRDC Snapshot Date Data Report Enter 10/1/2015	[S_STU_CRDC_X]crdcDate	10	CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
School number	Populated from the MI CRDC Snapshot Date Data Report Enter school number	[S_STU_CRDC_X]crdcSchool		CRDC – Part 1
Entry date	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]entryDate	10	CRDC – Part 1
Exit date	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]exitDate	10	CRDC – Part 1
Exit code	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]exitCode	2	CRDC – Part 1
Grade level	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]crdcGrade	2	CRDC – Part 1
Grade level XML file update	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]crdcGradeXML	2	CRDC – Part 1
Total FTE	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]FTE	2	CRDC – Part 1
Developmental retention kindergarten program	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]devRetKinder_CD	4	CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Early on student age zero (0) to three (3)	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]EarlyOn_CD	4	CRDC – Part 1
Gifted and talented program	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]gifted_CD	4	CRDC – Part 1
Qualifies for LEP services	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]LEP_CD	4	CRDC – Part 1
LEP program code	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]LEPProg_CD	20	CRDC – Part 1
LEP program XML file update	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]LEPProg_CD	20	CRDC – Part 1
Michigan CRDC+ > Maintenance for cumulative or End-Of-Year data				
Pass Algebra 1 in this school year	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]passAlg1_CD		CRDC – Part 1
Credit recovery program participation	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]creditRec_CD		CRDC – Part 1
Chronic student absenteeism	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]chronicAbsent_CD		CRDC – Part 1
Student retained in grade	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]retention_CD		CRDC – Part 1
Student earned credit hours	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]eardnedCrHrs		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Single-Sex inter-scholastic athlete	Populated from the MI CRDC Snapshot Date Data Report	[S_STU_CRDC_X]SSAthlete_CD		CRDC – Part 1
Michigan CRDC+ > Cases of student discipline in the entire regular school year				
Corporal Punishment	Manual Entry	[S_STU_CRDC_X]disCP		CRDC – Part 1
In School suspension	Manual Entry	[S_STU_CRDC_X]disISS		CRDC – Part 1
Out of school suspension	Manual Entry	[S_STU_CRDC_X]disOSS		CRDC – Part 1
Out of school suspension days	Manual Entry	[S_STU_CRDC_X]disOSSdays		CRDC – Part 1
Expulsion with services	Manual Entry	[S_STU_CRDC_X]disEXP		CRDC – Part 1
Expulsion with services to alternate school	Manual Entry	[S_STU_CRDC_X]disEXPalt		CRDC – Part 1
Expulsion with services to regular school	Manual Entry	[S_STU_CRDC_X]disEXPreg		CRDC – Part 1
Expulsion without services	Manual Entry	[S_STU_CRDC_X]disEXPwo		CRDC – Part 1
Expulsion due to zero tolerance policy	Manual Entry	[S_STU_CRDC_X]disEXPzro		CRDC – Part 1
Referral to a law enforcement agency or official	Manual Entry	[S_STU_CRDC_X]disPol		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Received a school-related arrest	Manual Entry	[S_STU_CRDC_X]disPolArrest		CRDC – Part 1
Michigan CRDC+ > Cases of student harassment or bullying in the entire regular school year				
Allegation of harassment basis of disability	Manual Entry	[S_STU_CRDC_X]alegBullyDsbl		CRDC – Part 2
Allegation of harassment basis of race	Manual Entry	[S_STU_CRDC_X] alegBullyRace		CRDC – Part 2
Allegation of harassment basis of religion	Manual Entry	[S_STU_CRDC_X] alegBullyRel		CRDC – Part 2
Allegation of harassment basis of sex	Manual Entry	[S_STU_CRDC_X] alegbullySex		CRDC – Part 2
Allegation of harassment basis of sexual orientation	Manual Entry	[S_STU_CRDC_X] alegbullySexOr		CRDC – Part 2
Report of harassment basis of disability	Manual Entry	[S_STU_CRDC_X] bullyDsbl		CRDC – Part 2
Report of harassment basis of race	Manual Entry	[S_STU_CRDC_X] bullyrace		CRDC – Part 2
Report of harassment basis of religion	Manual Entry	[S_STU_CRDC_X] bullyrel		CRDC – Part 2
Report of harassment basis of sex	Manual Entry	[S_STU_CRDC_X] bullySex		CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Report of harassment basis of sexual orientation	Manual Entry	[S_STU_CRDC_X] bullySexOr		CRDC – Part 2
Discipline for harassment basis of disability	Manual Entry	[S_STU_CRDC_X] bullyDisDsbl		CRDC – Part 2
Discipline for harassment basis of race	Manual Entry	[S_STU_CRDC_X] bullyDisRace		CRDC – Part 2
Discipline of harassment basis of religion	Manual Entry	[S_STU_CRDC_X] bullyDisRel		CRDC – Part 2
Discipline for harassment basis of sex	Manual Entry	[S_STU_CRDC_X] bullyDisSex		CRDC – Part 2
Discipline for harassment basis of sexual orientation	Manual Entry	[S_STU_CRDC_X] bullyDisSexOr		CRDC – Part 2
Michigan CRDC+ > Instances of student restraint and seclusion in the entire regular school year				
Subjected to mechanical restraint	Manual Entry	[S_STU_CRDC_X]disRes Mech		CRDC – Part 2
Subjected to physical restraint	Manual Entry	[S_STU_CRDC_X]disRes Phys		CRDC – Part 2
Subjected to seclusion	Manual Entry	[S_STU_CRDC_X]disResS eclu		CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Michigan CRDC+ > Incidents of attack, battery, shooting, rape, robbery in the entire regular school year				
Incident of sexual battery	Manual Entry	[S_STU_CRDC_X]offBattery		CRDC – Part 2
Incident of rape	Manual Entry	[S_STU_CRDC_X]offRape		CRDC – Part 2
Incident of physical attack without a weapon	Manual Entry	[S_STU_CRDC_X]offATT		CRDC – Part 2
Incident of physical attack with a weapon	Manual Entry	[S_STU_CRDC_X]offAttWeapon		CRDC – Part 2
Incident of physical attack with a firearm or explosive device	Manual Entry	[S_STU_CRDC_X]offAttFirearm		CRDC – Part 2
Incident of robbery without a weapon	Manual Entry	[S_STU_CRDC_X]offRob		CRDC – Part 2
Incident of robbery with a weapon	Manual Entry	[S_STU_CRDC_X]offRobWeapon		CRDC – Part 2
Incident of robbery with a firearm or explosive device	Manual Entry	[S_STU_CRDC_X]offRobFirearm		CRDC – Part 2
Threat of physical attack	Manual Entry	[S_STU_CRDC_X]offThreat		CRDC – Part 2
Threat of physical attack with a weapon	Manual Entry	[S_STU_CRDC_X]offThreatWeapon		CRDC – Part 2

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Threat of physical attack with a firearm or explosive device	Manual Entry	[S_STU_CRDC_X]offThreatFirearm		CRDC – Part 2
All other incidents with possession of a firearm or explosive device	Manual Entry	[S_STU_CRDC_X]offPossFirearm		CRDC – Part 2
Incidents where firearm or explosive device was used (shooting)	Manual Entry	[S_STU_CRDC_X]offUsedFirearm		CRDC – Part 2
Incident of homicide at the school district	Manual Entry	[S_STU_CRDC_X]offHomicide		CRDC – Part 2
All Enrollments > [Select Enrollment]				
Course	The course number for the course enrollment record.	[CC]Course_Number		CRDC – Part 1
CRDC Student Credit Recovery Course	Select (Y) Yes or (N) No if this was a student credit recovery course.	[CC]crdcCreditRec_CD		CRDC – Part 1
Transfer Info > [Select Enrollment]				
Entry Date	The entry date for the student's school enrollment.	[Students]EntryDate [ReEnrollments]EntryDate		CRDC – Part 1

Data Element	Additional Information	[Table]FieldName	Field Length	Used in These Reports
Exit date	The exit date for the student's school enrollment.	[Students]ExitDate [ReEnrollments]ExitDate		CRDC – Part 1
Exit Code	The code denoting the manner in which the student's school enrollment ended.	[Students]ExitCode [ReEnrollments]ExitCode		CRDC – Part 2
Grade Level	The student's grade level during the school enrollment.	[Students]Grade_Level [ReEnrollments]Grade_Level		CRDC – Part 1 CRDC – Part 2

Reports

Understanding the Report Output Table

The report output tables in this guide include the following elements:

- **Item #** – The numerical order of the data element (first element is 1, second element is 2).

- **Data Element** – The name of the data element.

- **Description** – Additional information about the data element, including state reporting rules.

- **[Table]** – The name of the table where the data is stored.

- **Field Name** – The name of the field where the data is stored.

- **Note:** The Table name appears in brackets with the Field Name directly following. Example: [Table]FieldName.

CRDC Report – Part 1

The Civil Rights Data Collection (CRDC) is a mandatory data collection, authorized under the statutes and regulations implementing Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Department of Education Organization Act (20 U.S.C. 3413). The regulations implementing these provisions can be found at 34 CFR 100.6(b); 34 CFR 106.71; and 34 CFR 104.61.

The report output is a .zip file that contains a detailed "CRDC Part 1.pdf" report, three audit excel files, and four .csv flat files:

Audit files - use these files to audit the aggregate data

- CRDC Class Audit Part 1
- CRDC School Audit Part 1
- CRDC Student Audit Part 1

Flat files - after auditing the data and making any necessary changes, re-run the report and use these files to upload the data to the CRDC system

- CRDC Lea Part 1
- CRDC SCH Part 1 - 01
- CRDC SCH Part 1 - 02
- CRDC SCH Part 1 - 03

Selection Criteria

Selection criteria determine which database records are used in the report. Refer to selection criteria for analysis when the report does not return the correct records.

Student Selection

- The student must not be excluded from state reporting.

School Selection

- The school must not be designated as Exclude from CRDC Reporting.

- The student must not be selected as Exclude Student from CRDC Reporting.

Report Input

To generate the CRDC Report – Part 1, do the following:

1. On the Start Page, click **Reports**. The Reports page appears.

2. Click the **State** tab. The State Reports page appears.

3. Click **CRDC Report – Part 1**. The CRDC Report – Part 1 page appears.

4. Enter information in all of the required fields.

   Note: Select the checkbox next to the filter fields to save the settings as defaults. To select all checkboxes, choose **Select All** from the pop-up menu. To clear all checkboxes, choose **Clear All**.

5. Click **Submit** to generate the report.

Field	Description
Schools to Include	When running from the district level, choose one of the following: • Select Multiple Schools – Includes all data records associated with the selected school(s) that meet the selection criteria. Select a school or, to select multiple schools, press Ctrl+Click. • All Schools – Includes all data records on the PowerSchool server that meet the selection criteria. When running from the school level, choose one of the following: • Current School Only – Includes all data records associated with the current school that meet the selection criteria. To change the current school, click School at the top of the page and choose the appropriate school from the list. • All Schools – Includes all data records on the PowerSchool server that meet the selection criteria.

Field	Description
Fall Count Date*	Enter October 1 (or the closest school day to October 1).
Spring Count Date (Used for block schedules classes only)	Enter March 1 (or the closest school day to March 1).
IDEA Count Date	Date used to count students who were enrolled in IDEA. Fall Count Date used if left blank.

Report Output

Each of the fields displayed in the output of the report are described below. See ***Understanding the Report Output Table*** for a definition of each column in the table.

Unless otherwise noted:

- Programs or services that are provided by a non-LEA facility that has been contracted by the LEA are considered LEA-provided services.

- An LEA may provide services or programs in LEA facilities, non-LEA facilities, or both.

- Counts by race/ethnicity by sex are unduplicated counts.

- Students counted in the race/ethnicity category may also be counted in the Students with Disabilities (IDEA), Students with Disabilities (Section 504 only), and Students who are limited English proficient (LEP) categories.

Item #	Data Element	Description	[Table]FieldName
Part 1 LEA Form			
Section I: LEA-Level Students and Characteristics			
LEA 1	Count of Students Served in Non-LEA Facilities	The number of students enrolled in the LEA, who are served in non-LEA facilities only. This includes students in preschool, grades K-12, and comparable ungraded levels. An LEA that contracts with another LEA to serve one or more students should consider that contracted LEA a non-LEA facility. Students served under this arrangement are included in the count.	[S_SCH_CRDC_X]NonLEAFacility_YN

Item #	Data Element	Description	[Table]FieldName
LEA 2	Count of Schools	The number of public schools under the governance of the LEA, including all facilities where students attend, for example, charter schools.	Derived
LEA 3	Civil Rights Coordinators Indicator	A yes or no indicator of whether the LEA has appointed one or more Civil Rights Coordinators for the specified civil rights category. Civil Rights Coordinator: • Sex (Title IX) • Race, Color, or national origin (Title VI) • Disability (Section 504 and/or Title III)	[Prefs]CRDC_Coordinator_Gender_YN [Prefs]CRDC_Coordinator_Race_YN [Prefs]CRDC_Coordinator_ Disability _YN
LEA 4	Civil Rights Coordinators Contact Information	The contact information for the Civil Rights Coordinator(s) for each of the specified civil rights categories. Contact information includes First Name, Last Name, Phone Number, and Email. **Note:** Contact information is only reported for one Civil Rights Coordinator for each civil rights law. If the LEA has more than one coordinator for a specific civil rights law, then the reported contact information is for the Lead Coordinator only. Civil Rights Coordinator:	[Prefs]CRDC_Coordinator_Gender_FirstName [Prefs]CRDC_Coordinator_Gender_LastName [Prefs]CRDC_Coordinator_Gender_Phone [Prefs]CRDC_Coordinator_Gender_Email [Prefs]CRDC_Coordinator_ Race _FirstName [Prefs]CRDC_Coordinator_ Race

Item #	Data Element	Description	[Table]FieldName
		• Sex (Title IX) • Race, Color, or national origin (Title VI) • Disability (Section 504 and/or Title III)	_LastName [Prefs]CRDC_Coordinator_ Race _Phone [Prefs]CRDC_Coordinator_ Race _Email [Prefs]CRDC_Coordinator_ Disability _FirstName [Prefs]CRDC_Coordinator_ Disability _LastName [Prefs]CRDC_Coordinator_ Disability _Phone [Prefs]CRDC_Coordinator_ Disability _Email
LEA 5	Desegregation Order or Plan	A yes or no indicator of whether the LEA is covered by a desegregation order or plan.	[Prefs]CRDC_DesegOrderOrPlan_YN
LEA 6	Harassment or Bullying Policy Indicator	A yes or no indicator of whether the LEA has a written policy or policies prohibiting discriminatory harassment or bullying of students on the basis of sex, race/color/national origin, and disability.	[Prefs]CRDC_HarassmentBullyingPolic y_YN

Item #	Data Element	Description	[Table]FieldName
LEA 7	Harassment or Bullying Policy Web Link Indicator	A yes or no indicator of whether the LEA has a web link to its written policy or policies prohibiting discriminatory harassment or bullying of students. **Note:** This only pertains to LEAs that have a reported harassment or bullying policy.	[Prefs]CRDC_HarassmentBullyingPolicyURL_YN
LEA 8	Harassment or Bullying Policy Web Link	The web link for the harassment or bullying policy.	[Prefs]CRDC_HarassmentBullyingPolicyURL_YN
Section II: LEA-Level Early Learning, Preschool, and Kindergarten			
LEA 9	Early Childhood Program Indicator	A yes or no indicator of whether the LEA provides one or more early childhood services or programs that serve children birth through age 2.	[Prefs]CRDC_PreKGAge0to2_YN
LEA 10	Early Childhood Program for Non-IDEA Children	A yes or no indicator of whether the LEA's early childhood service(s) or program(s) serve non-IDEA children birth through age 2.	[Prefs]CRDC_PreKGAgeNonIDEA0to2_YN
LEA 11	Preschool Program Indicator	A yes or no indicator of whether the LEA provides one or more preschool services or programs that serve children ages 3 through 5.	[Prefs]CRDC_PreKGAge3to5_YN

Item #	Data Element	Description	[Table]FieldName
LEA 12	Preschool Daily Length and Cost	A yes or no indicator of whether the LEA provides the specified daily length(s) and cost(s) associated with the LEA's preschool service(s) or program(s) that serve children ages 3 through 5. • Full-day preschool (free; no charge to parent(s)/guardian) • Full-day preschool (partial or full charge to parent(s)/guardian) • Part-day preschool (free; no charge to parent(s)/guardian) • Part-day preschool (partial or full charge to parent(s)/guardian)	[Prefs]CRDC_ProvidesPreKGFullDay_YN [Prefs]CRDC_PreKGFullDayCost [Prefs]CRDC_ProvidesPreKGPartDay_YN [Prefs]CRDC_PreKGPartDayCost
LEA 13	Preschool Age for Non-IDEA Children	A yes or no indicator of whether any of the LEA's preschool services or programs serve non-IDEA children in the ages specified. • Children age 3 years • Children age 4 years • Children age 5 years	[Prefs]CRDC_PreKGAgeNonIDEA3_YN [Prefs]CRDC_PreKGAgeNonIDEA4_YN [Prefs]CRDC_PreKGAgeNonIDEA5_YN
LEA 14	Preschool Eligibility - All Children	A yes or no indicator of whether the LEA offers its preschool service(s) or program(s) to all children ages 3 through 5.	[Prefs]CRDC_PreKGEligAll_YN

Item #	Data Element	Description	[Table]FieldName
LEA 15	Preschool Eligibility - Children Groups	A yes or no indicator of whether the LEA's preschool service(s) or program(s) are offered to the groups of children ages 3 through 5, as specified. • Children with disabilities (IDEA) • Children in Title I schools • Children from low income families	[Prefs]CRDC_PreKGEligIDEA_YN [Prefs]CRDC_PreKGEligTitleI_YN [Prefs]CRDC_PreKGEligLowIncome_YN
LEA 16	Preschool Children Served	The number of children of a specific age served in the LEA's preschool service(s) or program(s). • Children age 2 years served • Children age 3 years served • Children age 4 years served • Children age 5 years served	[Students]Grade_Level [Students]DOB
LEA 17	Kindergarten Program Indicator	A yes or no indicator of whether the LEA provides one or more kindergarten programs that serve any students.	[Prefs]CRDC_ProvidesKGAny_YN

Item #	Data Element	Description	[Table]FieldName
LEA 18	Kindergarten Daily Length and Cost	A yes or no indicator of whether the LEA provides the specified daily length(s) and cost(s) associated with the LEA's kindergarten program(s). • Full-day kindergarten (free; no charge to parent(s)/guardian) • Full-day kindergarten (partial or full charge to parent(s)/guardian) • Part-day kindergarten (free; no charge to parent(s)/guardian) • Part-day kindergarten (partial or full charge to parent(s)/guardian)	[Prefs]CRDC_ProvidesKGFullDay_YN [Prefs]CRDC_KGFullDayCost [Prefs]CRDC_ProvidesKGPartDay_YN [Prefs]CRDC_KGPartDayCost
Part 1 School Form			
Section I: School Characteristics			
SCH 1	Grades with Students Enrolled	A yes or no indicator of all grade levels offered at this school where at least one student is enrolled. • Preschool • Kindergarten • Grade 1 • Grade 2 • Grade 3	[Schools]low_grade [Schools]high_grade [S_SCH_CRDC_X]ProvidesUngraded_YN

Item #	Data Element	Description	[Table]FieldName
		• Grade 4 • Grade 5 • Grade 6 • Grade 7 • Grade 8 • Grade 9 • Grade 10 • Grade 11 • Grade 12 • Ungraded	
SCH 2	Preschool Age for Non-IDEA Children (only for schools offering preschool)	A yes or no indicator of whether any of the school's preschool services or programs serve non-IDEA children in the ages specified: • Children age 3 years • Children age 4 years • Children age 5 years	[S_SCH_CRDC_X]PreKGAgeNonIDEA3_YN [S_SCH_CRDC_X]PreKGAgeNonIDEA4_YN [S_SCH_CRDC_X]PreKGAgeIDEA5_YN

Item #	Data Element	Description	[Table]FieldName
SCH 3	Ungraded Detail (only for schools that are wholly ungraded)	A yes or no indicator of whether the ungraded school has mainly elementary, middle, and/or high school students. • School has mainly elementary school age students • School has mainly middle school age students • School has mainly high school age students • School has mainly elementary and middle school age students • School has mainly middle and high school age students • School has elementary, middle and high school age students	[S_SCH_CRDC_X]UngradedDetail
SCH 4	School Characteristics	A yes or no indicator of whether the school is one of the listed types. • A special education school • A magnet school or a school operating a magnet program within the school • A charter school • An alternative school	[S_SCH_CRDC_X]ForDisabilities_YN [S_SCH_CRDC_X]MagentSchoolOrProgram_YN [S_SCH_CRDC_X]CharterSchool_YN [S_SCH_CRDC_X]AlternativeSchool_YN

Item #	Data Element	Description	[Table]FieldName
SCH 5	Magnet School Detail (only for magnet schools)	A yes or no indicator of whether the entire school population participates in the magnet school program.	[S_SCH_CRDC_X]AllMagnetOnly_YN
SCH 6	Alternative School Detail (only for alternative schools)	A yes or no indicator of whether the alternative school is designated to meet the needs of: • Students with academic difficulties • Students with discipline problems • Students with academic difficulties and discipline problems	[S_SCH_CRDC_X]AlternativeSchoolAcademic_TF [S_SCH_CRDC_X]AlternativeSchoolDiscipline_TF
Section II: Student Enrollment			
SCH 7	Overall Student Enrollment	The count of overall male and female student enrollment, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (Section 504 only) • Students with Disabilities (IDEA)	Derived [Students]Gender [StudentRace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]Section504_YN

Item #	Data Element	Description	[Table]FieldName
SCH 8	Preschool Enrollment (only for schools offering preschool)	The number of male and female preschool enrollments, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) **Note:** This includes children who are 2 years of age who are allowed to enroll in preschool at the start of the school year because they will turn 3 years of age sometime during the school year.	[Students]Gender [StudentRace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN
SCH 9	Enrollment of Limited English Proficient Students	The number of male and female students who are LEP, aggregated by: • Race/Ethnicity • Students with Disabilities (IDEA) The number of male and female students enrolled in LEP programs, aggregated by: • Race/Ethnicity • Students with Disabilities (IDEA)	[Students]Gender [StudentRace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN

Item #	Data Element	Description	[Table]FieldName
SCH 10	Enrollment of Students with Disabilities Served Under IDEA and Students with Disabilities Served Under Section 504 Only	The number of male and female students with disabilities served under IDEA, aggregated by: • Race/Ethnicity • LEP The number of male and female students with disabilities served under Section 504 of the Rehabilitation Act of 1973, but not served under IDEA, aggregated by: • Race/Ethnicity • LEP	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]Section504_YN
Section III: Classes, Course Enrollment, and Program Enrollment			
SCH 11	Gifted and Talented Education Programs	A yes or no indicator of whether the school has any students enrolled in one or more gifted/talented programs.	
SCH 12	Gifted/Talented Student Enrollment	The number of male and female students enrolled in gifted and talented programs, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA)	[Students]Gender [StudentRace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN

Item #	Data Element	Description	[Table]FieldName
SCH 13	Classes in Algebra I in Middle School (only for schools with grades 7 – 8 and UG middle school age students)	The number of Algebra I classes offered at the school.	[S_CRS_CRDC_X]CourseTypeAlgebraI_YN [S_SEC_CRDC_X]CourseTypeAlgebraI_YN
SCH 14	Classes in Algebra I in Middle School Taught by Certified Teachers (only for schools with grades 7 – 8 and UG middle school age students)	The number of Algebra I classes taught by Certified Teachers.	[S_CRS_CRDC_X]CourseTypeAlgebraI_YN [S_SEC_CRDC_X]CourseTypeAlgebraI_YN [S_USR_CRDC_X]CertifiedGeneralMath_TF [S_USR_CRDC_X]CertifiedAlgebraI_TF
SCH 15	Algebra I in Grade 7 Enrollment Indicator	A yes or no indicator of whether the school has any 7th Grade students enrolled in Algebra I.	Derived as Y/N based on if SCH 16 has a value > 0.
SCH 16	Student Enrollment in Algebra I in Grade 7	The number of 7th grade students enrolled in Algebra I.	[Students]Grade_Level [S_CRS_CRDC_X]CourseTypeAlgebraI_YN [S_SEC_CRDC_X]CourseTypeAlgebraI_YN
SCH 17	Algebra I in Grade 8 Enrollment Indicator	A yes or no indicator of whether the school has any students enrolled in Algebra I in grade 8 or a comparable ungraded level.	Derived as Y/N based on if SCH 18 has a value > 0.

Item #	Data Element	Description	[Table]FieldName
SCH 18	Student Enrollment in Algebra I in Grade 8	The number of male and female students enrolled in Algebra I in grade 8 or a comparable ungraded level, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA)	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_CRS_CRDC_X]CourseTypeAlgebraI_YN [S_SEC_CRDC_X]CourseTypeAlgebraI_YN
SCH 19	Geometry in Grade 8 Enrollment Indicator	A yes or no indicator of whether the school has any students enrolled in Geometry in grade 8 or a comparable ungraded level.	Derived as Y/N based on if SCH 20 has a value > 0.
SCH 20	Student Enrollment in Geometry in Grade 8	The number of male and female students enrolled in Geometry in grade 8 or a comparable ungraded level, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA)	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_CRS_CRDC_X]CourseTypeGeometry_YN [S_SEC_CRDC_X]CourseTypeGeometry_YN

Item #	Data Element	Description	[Table]FieldName
SCH 21	Classes in Algebra I and Geometry in High School	The number of Algebra I and Geometry classes for students in grades 9-12 or comparable ungraded level.	[Students]Grade_Level [S_CRS_CRDC_X]CourseTypeAlgebraI_YN [S_SEC_CRDC_X]CourseTypeAlgebraI_YN [S_CRS_CRDC_X]CourseTypeGeometry_YN [S_SEC_CRDC_X]CourseTypeGeometry_YN
SCH 22	High School Student Enrollment in Algebra I	The number of male and female students enrolled in Algebra I in grade 9 or 10 or comparable ungraded level, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) The number of male and female students enrolled in Algebra I grade 11 or 12 or ungraded high school age students, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA)	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_CRS_CRDC_X]CourseTypeAlgebraI_YN [S_SEC_CRDC_X]CourseTypeAlgebraI_YN

Item #	Data Element	Description	[Table]FieldName
SCH 23	Student Enrollment in Geometry	The number of male and female students enrolled in Geometry in grades 9-12 or ungraded high school age students, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA)	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_CRS_CRDC_X]CourseTypeGeometry_YN [S_SEC_CRDC_X]CourseTypeGeometry_YN
SCH 24	Classes in Mathematics Courses in High School	The number of Mathematics classes for students grades 9-12 enrolled in this school, includes ungraded high school age students. Broken down by: • Algebra II • Advanced Mathematics • Calculus	[Students]Grade_Level [S_CRS_CRDC_X]CourseTypeAlgebraII_YN [S_SEC_CRDC_X]CourseTypeAlgebraII_YN [S_CRS_CRDC_X]CourseTypeAdvMath_YN [S_SEC_CRDC_X]CourseTypeAdvMath_YN [S_CRS_CRDC_X]CourseTypeCalculus_YN [S_SEC_CRDC_X]CourseTypeCalculus_YN

Item #	Data Element	Description	[Table]FieldName
SCH 25	Classes in Mathematics Courses in High School Taught by Certified Teachers	The number of Mathematics classes for students grades 9-12 taught by certified teachers, includes classes with ungraded high school age students. Broken down by: • Algebra I • Geometry • Algebra II • Advanced Mathematics • Calculus	[Students]Grade_Level [S_CRS_CRDC_X]CourseTypeAlgebraI_YN [S_SEC_CRDC_X]CourseTypeAlgebraI_YN [S_CRS_CRDC_X]CourseTypeGeometry_YN [S_SEC_CRDC_X]CourseTypeGeometry_YN [S_CRS_CRDC_X]CourseTypeAlgebraII_YN [S_SEC_CRDC_X]CourseTypeAlgebraII_YN [S_CRS_CRDC_X]CourseTypeAdvMath_YN [S_SEC_CRDC_X]CourseTypeAdvMath_YN [S_CRS_CRDC_X]CourseTypeCalculus_YN [S_SEC_CRDC_X]CourseTypeCalculus_YN [S_USR_CRDC_X]CertifiedGeneralMath_TF [S_USR_CRDC_X]CertifiedAlgebraI_TF [S_USR_CRDC_X]CertifiedGeometry_TF [S_USR_CRDC_X]CertifiedAlgebraII_TF

Item #	Data Element	Description	[Table]FieldName
			[S_USR_CRDC_X]CertifiedAdvMath_TF
			[S_USR_CRDC_X]CertifiedCalculus_TF
SCH 26	Student Enrollment in Mathematics Courses in High School	The number of male and female students enrolled in Algebra II, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) The number of male and female students enrolled in Advanced Mathematics, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) The number of male and female students enrolled in Calculus, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) **Note:** For students in grades 9-12 or comparable ungraded levels.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_CRS_CRDC_X]CourseTypeAlgebraII_YN [S_SEC_CRDC_X]CourseTypeAlgebraII_YN [S_CRS_CRDC_X]CourseTypeAdvMath_YN [S_SEC_CRDC_X]CourseTypeAdvMath_YN [S_CRS_CRDC_X]CourseTypeCalculus_YN [S_SEC_CRDC_X]CourseTypeCalculus_YN

Item #	Data Element	Description	[Table]FieldName
SCH 27	Classes in Science Courses	The number of Science classes for students grades 9-12, includes classes with ungraded high school age students. Broken down by: • Biology • Chemistry • Physics	[Students]Grade_Level [S_CRS_CRDC_X]CourseTypeBiology_YN [S_SEC_CRDC_X]CourseTypeBiology_YN [S_CRS_CRDC_X]CourseTypeChemistry_YN [S_SEC_CRDC_X]CourseTypeChemistry_YN [S_CRS_CRDC_X]CourseTypePhysics_YN [S_SEC_CRDC_X]CourseTypePhysics_YN
SCH 28	Classes in Science Courses in High School Taught by Certified Teachers	The number of Science classes for students grades 9-12 taught by certified teachers, includes classes with ungraded high school age students. Broken down by: • Biology • Chemistry • Physics	[Students]Grade_Level [S_CRS_CRDC_X]CourseTypeBiology_YN [S_SEC_CRDC_X]CourseTypeBiology_YN [S_CRS_CRDC_X]CourseTypeChemistry_YN [S_SEC_CRDC_X]CourseTypeChemistry_YN [S_CRS_CRDC_X]CourseTypePhysics_Y

Item #	Data Element	Description	[Table]FieldName
			N
			[S_SEC_CRDC_X]CourseTypePhysics_YN
			[S_USR_CRDC_X]CertifiedGeneralScience_TF
			[S_USR_CRDC_X]CertifiedBiology_TF
			[S_USR_CRDC_X]CertifiedChemistry_TF
			[S_USR_CRDC_X]CertifiedPhysics_TF
SCH 29	Student Enrollment in Science Courses	The number of male and female students enrolled in Biology, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) The number of male and female students enrolled in Chemistry, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) The number of male and female students	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_CRS_CRDC_X]CourseTypeBiology_YN [S_SEC_CRDC_X]CourseTypeBiology_YN [S_CRS_CRDC_X]CourseTypeChemistry_YN [S_SEC_CRDC_X]CourseTypeChemistry_YN [S_CRS_CRDC_X]CourseTypePhysics_Y

Item #	Data Element	Description	[Table]FieldName
		enrolled in Physics, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) **Note:** For students in grades 9-12 or comparable ungraded levels.	N [S_SEC_CRDC_X]CourseTypePhysics_YN
SCH 30	International Baccalaureate Diploma Programme	A yes or no indicator of whether this school has any students enrolled in the International Baccalaureate Diploma Programme. **Note:** For students in grades 9-12 or comparable ungraded levels.	[Students]Grade_Level [S_STU_CRDC_X]IBDiplomaProgram_YN
SCH 31	Student Enrollment in the International Baccalaureate (IB) Diploma Programme	The number of male and female students enrolled in the International Baccalaureate (IB) Diploma Programme, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) **Note:** For students in grades 9-12 or ungraded high school age students.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]IBDiplomaProgram_YN

Item #	Data Element	Description	[Table]FieldName
SCH 32	Advanced Placement Program Indicator	A yes or no indicator of whether this school has any students enrolled in one or more Advanced Placement (AP) courses. **Note:** For students in grades 9-12 or comparable ungraded levels.	[Students]Grade_Level [S_CRS_CRDC_X]APSubjectArea
SCH 33	Different Advanced Placement (AP) Courses	The number of different AP courses the school provides for students grade 9-12 or comparable ungraded levels.	[Students]Grade_Level [S_CRS_CRDC_X]APSubjectArea
SCH 34	Advanced Placement (AP) Course Self-Selection	A yes or no indicator of whether enrollment via self-selection by students is permitted for all AP courses offered by the school.	[S_SCH_CRDC_X]APSelfParticipate_YN
SCH 35	Advanced Placement (AP) Student Enrollment	The number of male and female students enrolled in at least one AP course, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) **Note:** For students in grades 9-12 or ungraded high school age students.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN
SCH 36	Advanced Placement (AP) Mathematics Enrollment Indicator	A yes or no indicator of whether any students at this school are enrolled in AP mathematics. **Note:** For students in grades 9-12 or comparable ungraded levels.	[Students]Grade_Level [S_CRS_CRDC_X]APSubjectArea = 'MT'

Item #	Data Element	Description	[Table]FieldName
SCH 37	Student Enrollment in Advanced Placement (AP) Mathematics	The number of male and female students enrolled in at least one AP course in mathematics, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) **Note:** For students in grades 9-12 or ungraded high school age students.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_CRS_CRDC_X]APSubjectArea = 'MT'
SCH 38	Advanced Placement (AP) Science Enrollment Indicator	A yes or no indicator of whether this school has any students enrolled in one or more Advanced Placement (AP) science courses. **Note:** For students in grades 9-12 or comparable ungraded levels.	[S_CRS_CRDC_X]APSubjectArea = 'SC'
SCH 39	Student Enrollment in Advanced Placement (AP) Science	The number of male and female students enrolled in at least one AP course in science, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) **Note:** For students in grades 9-12 or ungraded high school age students.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_CRS_CRDC_X]APSubjectArea = 'SC'

Item #	Data Element	Description	[Table]FieldName
SCH 40	Advanced Placement (AP) Other Subjects Indicator	A yes or no indicator of whether this school has any students enrolled in one or more Advanced Placement (AP) courses in other subjects. **Note:** For students in grades 9-12 or comparable ungraded levels.	[Students]Grade_Level [S_CRS_CRDC_X]APSubjectArea = 'OT'
SCH 41	Student Enrollment in Other Advanced Placement (AP) Subjects	The number of male and female students enrolled in at least one AP course in subjects other than science and mathematics, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) **Note:** For students in grades 9-12 or ungraded high school age students.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_CRS_CRDC_X]APSubjectArea = 'OT'
SCH 42	Dual Enrollment Program	A yes or no indicator of whether this school has any students enrolled in a dual enrollment/dual credit program. **Note:** For students in grades 9-12 or comparable ungraded levels.	[Students]Grade_Level [S_SCH_CRDC_X]DualEnrollment_YN [S_CRS_CRDC_X]DualEnrollment_YN [S_SEC_CRDC_X]DualEnrollment_YN [S_STU_CRDC_X]DualEnrollment_YN

Item #	Data Element	Description	[Table]FieldName
SCH 43	Student Enrollment in Dual Enrollment Programs	The number of male and female students enrolled in at least one dual enrollment/dual credit program, aggregated by: • Race/Ethnicity • LEP • Students with Disabilities (IDEA) **Notes:** • For students in grades 9-12 or ungraded high school age students. • Student dual enrollment value acts as an override to the section, which acts as an override to the course.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_CRS_CRDC_X]DualEnrollment_YN [S_SEC_CRDC_X]DualEnrollment_YN [S_STU_CRDC_X]DualEnrollment_YN
SCH 44	Single-Sex Academic Classes	A (Y) Yes or (N) No indicator if this school has any students enrolled in one or more single sex academic classes. **Note:** For students in grades K-12 or comparable ungraded levels.	[S_SEC_CRDC_X]SingleSexClass_YN

Item #	Data Element	Description	[Table]FieldName
SCH 45	Single-Sex Academic Classes in the School	The number of male only and female only classes, broken down by: • Algebra I, Geometry, Algebra II • Other Mathematics • Science • English/reading/language arts • Other academic subjects **Note:** For students in grades K-12 or comparable ungraded levels.	[S_SEC_CRDC_X]SingleSexClass_YN [S_CRS_CRDC_X]SubjectCat • 'AG' - Algebra or Geometry • 'MT' - Other Math • 'SC' - Science • 'EN' - English, Reading, Language Arts • 'OT' - Other Academic Subjects
Section IV: School Staff			
SCH 46	Teachers – FTE Count and Certification	The number of FTE teachers. • Total number of full-time equivalent (FTE) teachers • Number of FTE teachers who are certified • Number of FTE teachers who are not certified	Not collected in PowerSchool – Manual Entry Required

Item #	Data Element	Description	[Table]FieldName
SCH 47	Teacher Years of Experience	The number of FTE teachers with the specified length of experience listed: • Number of FTE teachers in their first year of teaching • Number of FTE teachers in their second year of teaching	Not collected in PowerSchool – Manual Entry Required
SCH 48	Current Year and Previous Year Teachers	The number of teachers employed at the school during the specified school year: • Current school year teachers • Previous school year teachers	Not collected in PowerSchool – Manual Entry Required
SCH 49	School Counselors	The number of FTE school counselors.	Not collected in PowerSchool – Manual Entry Required
SCG 50	Security Staff	The number of FTE security staff present at the school at least once per week to perform his/her duties. • Number of FTE sworn law enforcement officers • Number of FTE security guards	Not collected in PowerSchool – Manual Entry Required
SCH 51	Support Services Staff	The number of FTE support services staff. • Number of FTE nurses • Number of FTE psychologists • Number of FTE social workers	Not collected in PowerSchool – Manual Entry Required

CRDC Report – Part 2

The Civil Rights Data Collection (CRDC) is a mandatory data collection, authorized under the statutes and regulations implementing Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Department of Education Organization Act (20 U.S.C. 3413). The regulations implementing these provisions can be found at 34 CFR 100.6(b); 34 CFR 106.71; and 34 CFR 104.61.

The report output is a .zip file that contains a detailed "CRDC Part 2.pdf" report, two audit excel files, and six.csv flat files:

Audit files - use these files to audit the aggregate data

- CRDC School Audit Part 2
- CRDC Student Audit Part 2

Flat files - after auditing the data and making any necessary changes, re-run the report and use these files to upload the data to the CRDC system:

- CRDC LEA Part 2.csv
- CRDC SCH Part 2 - 01.csv
- CRDC SCH Part 2 - 02.csv
- CRDC SCH Part 2 - 03.csv
- CRDC SCH Part 2 - 04.csv
- CRDC SCH Part 2 - 05.csv

Selection Criteria

Selection criteria determine which database records are used in the report. Refer to selection criteria for analysis when the report does not return the correct records.

- The school must not be designated as Exclude from CRDC reporting.
- A student must not be selected as Exclude from CRDC reporting.

Report Input

To generate the CRDC Report – Part 2, do the following:

1. On the Start Page, click **Reports**. The Reports page appears.

2. Click the **State** tab. The State Reports page appears.

3. Click **CRDC Report – Part 2**. The CRDC Report – Part 2 page appears.

4. Enter information in all of the required fields.

   Note: Select the checkbox next to the filter fields to save the settings as defaults. To select all checkboxes, choose **Select All** from the pop-up menu. To clear all checkboxes, choose **Clear All**.

5. Click **Submit** to generate the report.

Field	Description
Schools to Include	When running from the district level, choose one of the following: • Select Multiple Schools – Includes all data records associated with the selected school(s) that meet the selection criteria. Select a school or, to select multiple schools, press Ctrl+Click. • All Schools – Includes all data records on the PowerSchool server that meet the selection criteria. When running from the school level, choose one of the following: • Current School Only – Includes all data records associated with the current school that meet the selection criteria. To change the current school, click School at the top of the page and choose the appropriate school from the list. • All Schools – Includes all data records on the PowerSchool server that meet the selection criteria.

Field	Description
Part 1 Fall Count Date*	Enter October 1 (or the closest school day to October 1).
Part 1 Spring Count Date (Used for block schedule classes only)	Enter March 1 (or the closest school day to March 1).
Part 1 IDEA Count Date	Date used to count students who were enrolled in IDEA. Fall Count Date used if left blank.

Report Output

Each of the fields displayed in the output of the report are described below. See ***Understanding the Report Output Table*** for a definition of each column in the table.

Unless otherwise noted:

- Programs or services that are provided by a non-LEA facility that has been contracted by the LEA are considered LEA-provided services.

- An LEA may provide services or programs in LEA facilities, non-LEA facilities, or both.

- Counts by race/ethnicity by sex are unduplicated counts.

- Students counted in the race/ethnicity category may also be counted in the Students with Disabilities (IDEA), Students with Disabilities (Section 504 only), and Students who are limited English proficient (LEP) categories.

Item #	Data Element	Description	[Table]FieldName
Part 2 LEA Form			
Section I: Distance Education			
LEA 19	Distance Education Enrollment Indicator	A yes or no indicator of whether the LEA has any students enrolled in any distance educational courses.	[Prefs]CRDC_DistanceEdEnrolled_YN
LEA 20	Distance Education Enrollment	The number of male and female students enrolled in any distance education courses, including grades K-12 and comparable ungraded levels, aggregated by, • Ethnicity/Race	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_CRS_CRDC_X]DistanceLearning_YN

Item #	Data Element	Description	[Table]FieldName
		• LEP • Students with Disabilities (IDEA) **Note:** Distance Education Enrollment value acts as an override to the section, which acts as an override to the course.	[S_SEC_CRDC_X]DistanceLearning_YN [S_STU_CRDC_X]DistanceLearning_YN
Section II: High School Equivalency Exam Preparation Programs			
LEA 21	High School Equivalency Exam Preparation Program Indicator	A yes or no indicator of whether the LEA provides one or more high school equivalency exam preparation programs for students ages 16-19.	[Prefs]CRDC_GEDPrepProgram_YN
LEA 22	High School Equivalency Exam Preparation Program Student Participation	The number of male and female students, ages 16 – 19, who participated in one or more high school equivalency exam preparation programs provided by the LEA, aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (IDEA) **Note:** Includes students who participated in one or more programs regardless of whether they took the programs' high school equivalency exams.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]GEDPrepProgram_YN

Item #	Data Element	Description	[Table]FieldName
LEA 23	High School Equivalency Exam Preparation Program Credentials	The number of male and female students, ages 16 through 19, who participated in one or more high school equivalency exam preparation programs provided by the LEA, took and passed a program exam, and received a high school equivalency credential, aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (IDEA)	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]GEDPrepProgramCred_YN
Part 2 School Form			
Section I: Algebra I Passing			
SCH 1	Students who Passed Algebra I in Grade 7	Count of male and female students who passed Algebra I in grade 7 or ungraded middle grade students, aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (IDEA) **Note:** Only students who were reported as enrolled in Algebra I in Part 1 will be counted in Part 2.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [CRDCFinalGradeStoreCodes]user_defined_text [S_CRS_CRDC_X]CourseTypeAlgebraI_YN [S_SEC_CRDC_X]CourseTypeAlgebraI_YN

Item #	Data Element	Description	[Table]FieldName
SCH 2	Students who Passed Algebra I in Grade 8	Count of male and female students who passed Algebra I in grade 8 or ungraded middle grade students, aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (IDEA) **Note:** Only students who were reported as enrolled in Algebra I in Part 1 will be counted in Part 2.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [CRDCFinalGradeStoreCodes]user_defined_text [S_CRS_CRDC_X]CourseTypeAlgebraI_YN [S_SEC_CRDC_X]CourseTypeAlgebraI_YN
SCH 3	High School Students who Passed Algebra I	Count of male and female students who passed Algebra I in grade 9 or 10, aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (IDEA) Count of male and female students who passed Algebra I in grade 11 - 12, including ungraded high school age students, aggregated by:	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [CRDCFinalGradeStoreCodes]user_defined_text [S_CRS_CRDC_X]CourseTypeAlgebraI_YN [S_SEC_CRDC_X]CourseTypeAlgebraI_YN

Item #	Data Element	Description	[Table]FieldName
		• Ethnicity/Race • LEP • Students with Disabilities (IDEA) **Note:** Only students who were reported as enrolled in Algebra I in Part 1 will be counted in Part 2.	
Section II: Credit Recovery			
SCH 4	Credit Recovery Program	A yes or no indicator of whether the school has any students who participate in at least one credit recovery program.	[S_SCH_CRDC_X]CreditRecovery_YN
SCH 5	Credit Recovery Program Student Participation	A yes or no indicator of whether this school has any students who participate in at least one credit recovery program that allows them to earn missed credit in order to graduate from high school. **Notes:** • For students in grades 9-12 or comparable ungraded levels. • Student credit recovery value acts as an override to the section, which acts as an override to the course.	[Students]Grade_Level [S_CRS_CRDC_X]CreditRecovery_YN [S_SEC_CRDC_X]CreditRecovery_YN [S_STU_CRDC_X]CreditRecovery_YN

Item #	Data Element	Description	[Table]FieldName
Section III: SAT Reasoning Test, ACT, and Advanced Placement Exams			
SCH 6	Student Participation in the SAT Reasoning Test or ACT	Count of male and female students who participated in the SAT Reasoning Test (SAT), the ACT Test (ACT), or both, aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (IDEA) **Note:** For students in grades 9-12 or ungraded high school age students.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X] SAT_YN [S_STU_CRDC_X] CT_YN
SCH 7	Student Participation in Advanced Placement (AP) Exams	Count of male and female students who took one or more AP exams for one or more AP courses enrolled in, aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (IDEA) Count of male and female students who were enrolled in one or more AP courses but did not take any AP exams, aggregated by: • Ethnicity/Race	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]APExam

Item #	Data Element	Description	[Table]FieldName
		• LEP • Students with Disabilities (IDEA) **Note:** For students in grades 9-12 or ungraded high school age students.	
SCH 8	Students who Received a Qualifying Score on Advanced Placement (AP) Exams	Count of male and female students who received a qualifying score on one or more AP exams for one or more AP courses enrolled in, aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (IDEA) Count of male and female students who did not receive a qualifying score on any AP exams for one or more AP courses enrolled in, aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (IDEA) **Note:** For students in grades 9-12 or ungraded high school age students.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]APExamPassed

Item #	Data Element	Description	[Table]FieldName
Section IV: Chronic Student Absenteeism			
SCH 9	Chronic Student Absenteeism	Count of male and female students absent 15 or more school days during school year, aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (Section 504 only) • Students with Disabilities (IDEA) **Note:** For students in grades K-12 or comparable ungraded levels.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]Section504_YN
Section V: Student Retention			
SCH 10	Student Retention Indicator	Choose (Y) Yes or (N) No for any students who were retained in any of the grades specified (only for the applicable grades within the school): • Kindergarten • Grade 1 • Grade 2 • Grade 3 • Grade 4 • Grade 5	[Students]Grade_Level

Item #	Data Element	Description	[Table]FieldName
		- Grade 6 - Grade 7 - Grade 8 - Grade 9 - Grade 10 - Grade 11 - Grade 12	
SCH 11	Retention of Students	Count of male and female students who were retained in Grade K-12, aggregated by: - Ethnicity/Race - LEP - Students with Disabilities (Section 504 only) - Students with Disabilities (IDEA) Each grade is reported separately.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]Section504_YN
Section VI: Single-Sex Interscholastic Athletics			
SCH 12	Single-Sex Interscholastic Athletics Indicator	A yes or no indicator of whether this school has any students who participate in single-sex interscholastic athletics. **Note:** For students in grades K-12 or comparable ungraded levels.	[S_SCH_CRDC_X]InterschAthletics_YN

Item #	Data Element	Description	[Table]FieldName
SCH 13	Single-Sex Interscholastic Athletics Sports, Teams and Participants	Enter the count of male only and female only students for each of the following questions: • Number of single-sex interscholastic athletics sports • Number of single-sex interscholastic athletics teams • Number of student participants on single-sex interscholastic athletics sports teams	[S_SCH_CRDC_X]InterschSportsM [S_SCH_CRDC_X]InterschSportsF [S_SCH_CRDC_X]InterschTeamsM [S_SCH_CRDC_X]InterschTeamsF [S_SCH_CRDC_X]InterschParticipantsM [S_SCH_CRDC_X]InterschParticipantsF
Section VII: Student Discipline			
SCH 14	Corporal Punishment	A yes or no indicator of whether this school has any students who receive corporal punishment for disciplinary purposes.	[S_SCH_CRDC_X]CorpPunishment_YN
SCH 15	Preschool Corporal Punishment	The number of preschool children who receive corporal punishment, aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (IDEA)	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN

Item #	Data Element	Description	[Table]FieldName
SCH 16	Preschool Instances of Corporal Punishment	The number of instances of corporal punishment for preschool children.	[Students]Grade_Level
SCH 17	Preschool Suspensions and Expulsions	The number of male and female preschool students who received: • only one out-of-school suspension • More than one out-of-school suspension • An expulsion Aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (IDEA)	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [Students]Grade_Level [S_STU_CRDC_X]IDEA_YN [Incident_LU_Code]Code_Type =actioncode
SCH 18	Preschool Instances of Suspension	The number of instances of out-of-school suspensions for preschool children.	[Students]Grade_Level [Incident_LU_Code]Code_Type =actioncode
SCH 19	Discipline of Students without Disabilities	Count of male and female students without disabilities who received: • Corporal punishment • One or more in-school suspensions • Only one out-of-school	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [Incident_LU_Code]Code_Type =actioncode

Item #	Data Element	Description	[Table]FieldName
		suspension	
		• More than one out-of-school suspension	
		• An expulsion with educational services	
		• Expulsion without educational services	
		• An expulsion under zero tolerance policies	
		• Who were referred to a law enforcement agency or official	
		• A school-related arrest	
		Aggregated by:	
		• Ethnicity/Race	
		• LEP Students without Disabilities	
		Note: For students in grades K-12 or comparable ungraded levels.	
SCH 20	Transfer to Alternative School for Students without Disabilities	The number of male and female students without disabilities who were transferred to an alternative school for disciplinary reasons. Aggregated by: • Ethnicity/Race	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN

Item #	Data Element	Description	[Table]FieldName
		• LEP Students without Disabilities **Note:** For students in grades K-12 or comparable ungraded levels.	
SCH 21	Discipline of Students with Disabilities	Count of male and female students with disabilities who received: • Corporal punishment • One or more in-school suspension • Only one out-of-school suspension • More than one out-of-school suspension • An expulsion with educational services • Expulsion without educational services • An expulsion under zero tolerance policies • Who were referred to a law enforcement agency or official • A school-related arrest Aggregated by: • Ethnicity/Race	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]Section504_YN [Incident_LU_Code]Code_Type =actioncode

Item #	Data Element	Description	[Table]FieldName
		• LEP Students with Disabilities • Students with Disabilities (Section 504 only) • Students with Disabilities (IDEA) **Note:** For students in grades K-12 or comparable ungraded levels.	
SCH 22	Transfer to Alternative School for Students with Disabilities	The number of male and female students without disabilities who were transferred to an alternative school for disciplinary purposes, aggregated by: • Ethnicity/Race • LEP Students with Disabilities • Students with Disabilities (Section 504 only) • Students with Disabilities (IDEA) **Note:** For students in grades K-12 or comparable ungraded levels.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]Section504_YN
SCH 23	Instances of Corporal Punishment	The number of corporal punishment instances for students in grades K-12 or comparable ungraded levels.	
SCH 24	Instances of Suspension	The number of out-of-school suspensions for students in grades K-12 or comparable ungraded levels,	[S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]Section504_YN [Incident_LU_Code]Code_Type

Item #	Data Element	Description	[Table]FieldName
		aggregated by: • Students without Disabilities • Students with Disabilities	=actioncode
SCH 25	School Days Missed Due to Out-of-School Suspension	The number school days that were missed by students due to one or more out-of-school suspensions, aggregated by: • Gender • Ethnicity/Race • LEP • Students with Disabilities (Section 504 only) • Students with Disabilities (IDEA) **Note:** For students in grades K-12 or comparable ungraded levels.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]Section504_YN
Section VIII: Offenses			
SCH 26	Offenses – Number of Incidents	The number of documented incidents, as specified, that occurred at the school. • Incidents of rape or attempted rape • Incidents of sexual assault (other than rape) • Incidents of robbery with a	[Incident]ID [Incident_LU_Code]Code_Type =behaviorcode

Item #	Data Element	Description	[Table]FieldName
		weapon • Incidents of robbery with a firearm or explosive device • Incidents of robbery without a weapon • Incidents of physical attack or fight with a weapon • Incidents of physical attack or fight with a firearm or explosive device • Incidents of physical attack or fight without a weapon • Incidents of threats of physical attack with a weapon • Incidents of threats of physical attack with a firearm or explosive device • Incidents of threats of physical attack without a weapon • Incidents of possession of a firearm or explosive device	
SCH 27	Firearm Use	A yes or no indicator of whether there has been at least one incident at this school that involved a shooting (regardless of whether anyone was hurt).	[S_SCH_CRDC_X]FirearmUse_YN [Incident]ID [Incident_LU_Code]Code_Type =behaviorcode

Item #	Data Element	Description	[Table]FieldName
SCH 28	Homicide	A yes or no indicator of whether any of the school's students, faculty, or staff have died as a result of homicide committed at the school.	[S_SCH_CRDC_X]Homicide_YN [Incident]ID [Incident_LU_Code]Code_Type =behaviorcode
Section IX: Harassment or Bullying			
SCH 29	Allegations of Harassment or Bullying	The number of allegations of harassment or bullying reported to responsible school employees (such as teachers and school administrators), as specified. • Allegations of harassment or bullying on the basis of sex • Allegations of harassment or bullying on the basis of race, color, or national origin • Allegations of harassment or bullying on the basis of disability • Allegations of harassment or bullying on the basis of sexual orientation • Allegations of harassment or bullying on the basis of religion Include allegations of bullying or harassment for alleged victims in grades K-12 and comparable ungraded levels.	[Incident]ID [Incident_LU_Code]Code_Type =behaviorcode

Item #	Data Element	Description	[Table]FieldName
SCH 30	Students reported as harassed or bullied on the basis of sex, race, color or national origin and disability.	The number of male and female students who were reported as harassed or bullied to a responsible school employee, as specified • Students reported as harassed or bullied on the basis of sex • Students reported as harassed or bullied on the basis of race, color, or national origin • Students reported as harassed or bullied on the basis of disability Aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (Section 504 only) • Students with Disabilities (IDEA) **Note:** For students in grades K-12 or comparable ungraded levels.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]Section504_YN [Incident]ID [Incident_LU_Code]Code_Type =behaviorcode
SCH 31	Students disciplined for bullying or harassment on the basis of sex, race, color or national origin. Or disability.	The number of male and female students who were disciplined for harassment or bullying, as specified • Students disciplined for harassment or bullying on the	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN

Item #	Data Element	Description	[Table]FieldName
		basis of sex • Students disciplined for harassment or bullying on the basis of race, color, or national origin • disciplined for harassment or bullying on the basis of disability Aggregated by: • Ethnicity/Race • LEP • Students with Disabilities (Section 504 only) • Students with Disabilities (IDEA) **Note:** For students in grades K-12 or comparable ungraded levels.	[S_STU_CRDC_X]Section504_YN [Incident]ID [Incident_LU_Code]Code_Type =behaviorcode

Item #	Data Element	Description	[Table]FieldName
Section X: Restraint and Seclusion			
SCH 32	Non-IDEA Students subjected to Restraint or Seclusion	The number of male and female non-IDEA students, as specified: • Non-IDEA students subjected to mechanical restraint • Non-IDEA students subjected to physical restraint • Non-IDEA students subjected to seclusion Aggregated by: • Ethnicity/Race • LEP Non-IDEA Students • Students with Disabilities (Section 504 only) **Note:** For students in grades K-12 or comparable ungraded levels.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]Section504_YN [Incident]ID [Incident_LU_Code]Code_Type =behaviorcode
SCH 33	IDEA Students subjected to Restraint or Seclusion	The number of male and female IDEA students, as specified: • IDEA students subjected to mechanical restraint • IDEA students subjected to physical restraint • IDEA students subjected to	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]Section504_YN [Incident]ID

Item #	Data Element	Description	[Table]FieldName
		seclusion Aggregated by: • Ethnicity/Race • LEP IDEA Students • Students with Disabilities (IDEA) **Note:** For students in grades K-12 or comparable ungraded levels.	[Incident_LU_Code]Code_Type =behaviorcode
SCH 34	Instances of Restraint or Seclusion	The number of instances as specified: • Number of instances of mechanical restraint • Number of instances of physical restraint • Number of instances of seclusion Aggregated by: • Students without Disabilities • Students with Disabilities (IDEA) • Students with Disabilities (Section 504 only) **Note:** For students in grades K-12 or comparable ungraded levels.	[Students]Gender [Studentrace]Racecd [Students]Fedethnicity [S_STU_CRDC_X]IDEA_YN [S_STU_CRDC_X]Section504_YN [Incident]ID [Incident_LU_Code]Code_Type =behaviorcode

Item #	Data Element	Description	[Table]FieldName
Section XI: Teacher Absenteeism			
SCH 35	Teacher Absenteeism	The number of FTE teachers who were absent more than 10 school days during the school year.	Not collected in PowerSchool – Manual Entry Required
Section XII: School Expenditures			
SCH 36	Full-time Equivalency Count and Salary Amount for Teachers Funded with State and Local Funds	The number of FTE personnel at the school-level funded with state and local funds, as specified. Includes teachers for grades K-12 and comparable ungraded levels. • Instructional Aides • Support Services Staff • School Administration Staff	Not collected in PowerSchool – Manual Entry Required
SCH 37	Full-time Equivalency Counts and Salary Amounts for Staff Funded with State and Local Funds	The number of FTE teachers at the school-level funded with state and local funds. Includes teachers for grades K-12 and comparable ungraded levels.	Not collected in PowerSchool – Manual Entry Required
SCH 38	Salary Amount for Total Personnel Funded with State and Local Funds	The amount of salary expenditures for total personnel at the school level funded with state and local funds. Include salary expenditures for personnel associated with grades K-12 (including comparable ungraded levels).	Not collected in PowerSchool – Manual Entry Required

Item #	Data Element	Description	[Table]FieldName
SCH 39	Amount of Non-Personnel Expenditures Associated with Activities Funded with State and Local Funds	The amount of non-personnel expenditures at the school level associated with regular K-12 instruction, pupil support, instructional support, and school administration, funded with state and local funds.	Not collected in PowerSchool – Manual Entry Required
SCH 40	Salary Amount for Teachers Funded with Federal, State and Local Funds	The amount of salary expenditures for teachers at the school level funded with federal, state, and local funds. Includes salary expenditures for teachers associated with preschool-grade 12 instruction.	Not collected in PowerSchool – Manual Entry Required
SCH 41	Full-time Equivalency Counts and Salary Amounts for Staff Funded with Federal, State, and Local Funds	The number of FTE personnel at the school level funded with federal, state, and local funds, as specified. Includes personnel for preschool, grades K-12, and comparable ungraded levels. • Instructional Aides • Support Services Staff • School Administration Staff	Not collected in PowerSchool – Manual Entry Required

Item #	Data Element	Description	[Table]FieldName
SCH 42	Salary Amount for Personnel Funded with Federal, State, and Local Funds	The amount of salary expenditures for total personnel at the school level funded with federal, state, and local funds. Includes salary expenditures for personnel associated with preschool-grade 12 (including comparable ungraded levels).	Not collected in PowerSchool – Manual Entry Required
SCH 43	Amount of Non-Personnel Expenditures Associated with Activities Funded with Federal, State, and Local Funds	The amount of non-personnel expenditures at the school level associated with preschool-grade 12 instruction, pupil support, instructional support, and school administration, funded with federal, state, and local funds.	Not collected in PowerSchool – Manual Entry Required
Section XIII: Items for Justice Facilities Only			
SCH 44	Justice Facility Type	A yes or no indicator for the specified type that best describes the justice facility: • Pre-adjudication/Pre-conviction facility • Post-adjudication/Post-conviction facility • Pre- and post-adjudication/conviction	[S_SCH_CRDC_X]JusticeFacilityType

Item #	Data Element	Description	[Table]FieldName
SCH 45	Days in Regular School Year at Justice Facility	The number of days that make up the justice facility's regular school year.	[S_SCH_CRDC_X]JusticeFacilityDays
SCH 46	Justice Facility Educational Program Hours per Week	The number of hours per week that the educational program is offered during the regular school year.	[S_SCH_CRDC_X]JusticeFacilityHours
SCH 47	Justice Facility Educational Program Participants	The number of students who participated in the credit-granting educational program during the regular school year at the justice facility for the length of time specified. Includes elementary, middle, and high school age students who participated in the educational program. • Less than 15 days • 15 days to 30 days • 31 days to 90 days • 91 days to 180 days • More than 180 days	[S_SCH_CRDC_X]JusticeFacilityType [Students]Entry_Date [Students]Exit_Date

Virtual Tables

Virtual tables are used to store data in the PowerSchool database outside of the standard set of PowerSchool tables. Virtual table records can be viewed by accessing one of the following tables in DDE (Direct Database Export): VirtualTablesData, VirtualTablesData2, or VirtualTablesData3. The name of the virtual table is stored in the field related_To_Table.

Viewing Virtual Table Records

Use the following steps to view records for virtual tables in PowerSchool:

1. Click **System** on the Start page. The System Administrator page appears.

2. Click **Direct Database Export**. The Direct Database Export page appears.

3. Choose one of the following tables from the Current Table pop-up menu:

   - VirtualTablesData
   - VirtualTablesData2
   - VirtualTablesData3

4. Search for the following: related_To_Table = [name of the virtual table].

5. Click **Search all x records in this table**.

6. Click **Table View.** The List Records: VirtualTablesData page appears.

7. Select a record. The Display Record: VirtualTablesData page appears.

Importing into Virtual Tables

It is recommended to import a small test set of data when first importing into a virtual table. See **_Knowledgebase article 11284_** on PowerSource for instructions on importing into virtual tables.

The virtual tables used for Michigan state reporting are listed below.

[CRDCFinalGradeStoreCodes] Virtual Table

Data Element	[Table]Field
Year_ID	[CRDCFinalGradeStoreCodes]user_defined_numeric
Term_ID	[CRDCFinalGradeStoreCodes]user_defined_integer
Store_Code_List	[CRDCFinalGradeStoreCodes]user_defined_text
SchoolID	SchoolID